

# Reporting Rules for 2005 Electronic File of State Summary with Suppression (HSPA, GEPA and NJASK)

Modified March 24, 2005

New Jersey Department of Education (DOE) has finalized the reporting rules for the 2005 State Summary Reports for HSPA, GEPA and NJASK. The rules listed below aim at protecting confidential information when reports are released to the public. Each contractor needs to adopt the rules when generating suppressed state summary report files.

1. If the number of students with valid scale scores for a particular group is less than 11, no data such as number not present (NP), voids, valid scale scores, mean scale scores and percentages of proficiency levels should be reported.

Example:

Total Student						
Enrollment	NP	void	valid scale	PP	P	AP
10	1	2	7	35%	50%	15%

**The above should be replaced with:**

Total Student						
Enrollment	NP	void	valid scale	PP	P	AP
10	*	*	*	*	*	*

2. For demographic groups that are mutually exclusive such as ethnicity, migrant, gender, and economic status, when there are less than 3 students with valid scale scores, no data for their counterparts are reported.

Example:

	Enrollment	void	valid scale score	PP	P	AP
Migrant	2	2				
Non-Migrant	25	2	23	20%	75%	5%

**The above should be replaced with:**

	Enrollment	void	valid scale score	PP	P	AP
Migrant	2	*				
Non-Migrant	25	*	*	*	*	*

3. If there are less than 3 students in the LEP (or SE) group and there are no other suppressions, data should NOT be reported for both LEP (or SE) and General Education.

Example:

	Enroll.	void	valid scale score	Mean Scale score	PP	P	AP
Total	22		22	218	44%	40%	16%
Geneal Edu SE	20		20	220	48%	36%	16%
LEP	2		2	181	100%		

**The above should be replaced with:**

	Enroll.	void	valid scale Score	Mean Scale score	PP	P	AP
Total	22		22	218	44%	40%	16%
Geneal Edu SE	20		*	*	*	*	*
LEP	2		*	*	*	*	*

4. If all students in a school are **Partially Proficient**, their proficiency level and scale score should be replaced by \* . In Proficient and Advanced Proficient levels, also use \* .

Example:

	Enroll.	voids	valid score	Mean scale score	PP	P	AP
Total	25		25	189	100%		

**The above should be replaced with:**

	Enroll.	voids	valid score	Mean scale score	PP	P	AP
Total	25		*	*	*	*	*

5. Never suppress enrollment numbers.  
 6. Use blank when there is no enrollment.  
 7. Use \* only when numbers are suppressed.  
 8. Use 0 when it is true zero for performance statistics. Don't leave them blank.

	Enroll.	voids	valid score	Mean scale score	PP	P	AP
Total	25			25	20%	80%	0%

In 2005, cycle II demographic performance reports for state, DFG, Special needs and non-special needs districts will be included as part of the state summary after suppression. To

maintain statistic stability, contractors will suppress statistics only when  $n$  is less than 11 (Rule 1).